

| DATE | | TIMETABLE FOR HOUNSLOW PRIMARY SCHOOL APPEAL HEARINGS 2025 | | | | | |
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| 16 April 2025 | PRIMARY TRANSFER NOTIFICATION TO PARENTS | <p>To lodge an appeal for a London Borough of Hounslow Primary School that is a Local Authority maintained school, download an appeal form from www.hounslow.gov.uk/schoolappeals. A list of Community Schools is attached. The Clerk to the Appeals Panel can be contacted on 020 8583 3356 or email schoolappeals@hounslow.gov.uk</p> <p>To lodge an appeal for primary schools that are Academies, Free Schools or Faith Schools, please contact the school directly. A directory of schools in Hounslow is available here: Directory of Schools in Hounslow</p> | | | | | |
| 21 May 2025 | DEADLINE FOR RETURN OF PRIMARY TRANSFER APPEAL FORMS. (Appeal forms received after this date might not be heard by the end of the school term) | Acknowledge Receipt of appeal form | Notify date and time of appeal hearing | Panel Member names notification | Admissions Authority Statement of reasons for not offering a place | Deadline for parents/guardians to submit additional information for the Appeal Panel's Consideration | Decision of the Appeal Panel |
| | | 5 working days from receipt of your appeal form | Not less than 10 days prior to the hearing date | 5 days prior to the hearing | Not less than 10 days prior to the hearing date <small>(school days are days excluding school holidays)</small> | Not less than 7 days prior to the hearing date <small>(Information submitted at the hearing might not be accepted by the Panel if this would result in a substantial delay)</small> | 5 working days after the end of the final day's hearing |
| Easter Holiday 7th April 2025 – 21st April 2025 | | | | | | | |
| July 2025 | Hearing dates to be confirmed and may be subject to change after confirmation | Individual dates for each school will be notified at least 14 days prior to the hearing. | All community primary schools only. Academy, VA and Free schools will make their own arrangements and should be contacted directly for appeal forms and information on scheduled hearings. | | | | |
| May Day BH 5th May 2025 - Half Term 26th May 2025 – 30th May 2025 | | | | | | | |
| <p>Further information for School appeals can be found at www.education.gov.uk and How to appeal - school admissions appeals guide.</p> <p>For any other information regarding your application for a school place please contact Admissions at admissions@hounslow.gov.uk or call 020 8583 2721</p> | | | | | | | |