

Application

Flare Ref :

British High Commission Inspection

Title : _____ (Mr / Mrs / Miss / Ms / Other)

Name : _____

Address : _____

Telephone Numbers

Home : _____

Work : _____

Mobile : _____

Are you the owner of the property ?----- Yes/No

Do you live with your parents ?----- Yes/No

If 'Yes' to any of the above, we will need a copy of the Title Deeds / Property Register

Are you a tenant ? ----- Yes/No

If 'Yes', we will need a copy of the Tenancy Agreement

Signature of Applicant : _____ Date : _____

For Office use only

Copy of Passport

Utility Bills

Copy of Deeds/Title

Copy of Tenancy Agreement

Fees

BRITISH HIGH COMMISSION INSPECTION

These are the guidelines to assist you if you require an Immigration Visit.

The inspection will be charged at **£295.00**. Payment can be made by phone by using Credit or Debit card. Telephone: 0208 583 6166

1. Please note that an appointment for the property inspection will only be made once the **payment** has been cleared with the Bank.
2. Please state the full address of the property subject of the Immigration Visit as the Reference.

Applicants will be required to produce the following documents:

If You Own the Property	If You Rent the Property
Passport	Passport
Two utility Bills (within 3 months)**	Two utility Bills (within 3 months)**
Title Deeds / Property Register ***	Tenancy Agreement
Fees (payment option as above)	Fees (payment option as above)

When these items have been submitted to the Enforcement Team, an appointment will be made usually within 3-4 weeks or as advised. After a Regulatory Officer has visited the property a British High Commission report will be sent to the person applying, usually within 14 days or as advised.

Please note that in the event of cancellation / withdrawal prior arrangement visit / inspection, a fee of £35.00 will be charged for administration costs.

If you require any further assistance, please do not hesitate to contact the Housing Standard Team ; [Housing. Enforcement @hounslow.gov.uk](mailto:Housing.Enforcement@hounslow.gov.uk)

* This amount is subject to annual review.

** Examples are electricity, gas, water, bank statement, council tax or landline telephone bills (mobile phone bills are not acceptable).

*** Property Register could be obtained from HM Land Registry